



BUS CREW SPOTTER & SUPERINTENDENT ASSIST

ALL DAYS: 9AM-1PM, 1PM-5PM, 5PM-9PM

YOUR TIME AND TALENTS HELP MAKE THE NEBRASKA STATE FAIR WELCOMING, SAFE, AND UNFORGETTABLE, THANK YOU FOR VOLUNTEERING!

POSITION OVERVIEW

- Bus Spotters act as a friendly and helpful welcome to the State Fair for arriving buses and vans.

CHECK IN INFORMATION

- Check in 15 minutes prior to your scheduled shift
- Volunteer Headquarters (VHQ) – Pinnacle Expo Building
- Yellow name badge serves as gate admission and must be worn at all times
- VHQ assistants are available to assist you

PRIMARY LOCATION

- North Parking Lot at Gate 5A: North of the Family Fun Zone and Midway, East of the 4-H/FFA/Competitive Exhibits Building. **THIS POSITION DOES NOT RIDE THE BUS**

RESPONSIBILITIES/SKILLS

- Assist the Bus Superintendent(s) (They wear a Nebraska State Fair Staff Polo)
- Guy, Larry, and Larry
- Welcome guests to the grounds and help them get their bearings.
- Thank guests as they leave.
- Assist in spotting for any shuttles/buses who are backing out of a load/unload stall.

Shuttle Buses

- Direct people to the Ticket Booths and Gate as they get off the shuttle buses.
- Direct people to the appropriate loading dock to wait for the next shuttle. Guide foot traffic into appropriate line(s) to load and unload shuttle buses.
- Give people a GO or a STOP signal for walking into/out of Gate 5A. This direction is needed at the Gate and this Volunteer does NOT work on the city street. All activity takes place on Fonner Park Property.

Special Event Buses

- Facilitate the loading and unloading of tour buses for special events including Nebraska's Largest Classroom, Older Nebraskan's Day, Veterans Day, and Concerts.
- Direct tour groups to the Ticket Booths and Gate as they get off the bus.
- Coordinate the return of buses to load tour groups to leave the grounds. This will consist of calling the buses to ask them to return to get their group. Assigning a dock for the bus to pick up the group and then letting the group know which dock to wait next to.



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REQUIREMENTS

- Work Environment Indoors Outdoors
- Standing/Walking Minimal Moderate
- Lifting Requirements None Up to ____LBS
- More Information: You are outside, please make sure you have a water bottle with you prior to going out to your shift.

CHECK OUT INFORMATION

- Automatic check out at the end of shift, no need to stop back into VHQ.