



**NOTHING MORE  
NEBRASKAN.**

NEBRASKA STATE FAIR  
REQUEST FOR PROPOSAL

FOR

Internet Provider  
2026 - 2030

Issued by:  
Nebraska State Fair  
PO Box 1387  
Grand Island, NE 68802

March 1, 2025

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## Section 1. RFP Timeline

The Request for Proposal timeline is as follows:

	Date
Request for Proposal Posting Date:	March 1, 2025
Q&A Session for Potential Internet Providers:	March 26, 2025 at 3 PM Central Time
Request for Proposal Due Date:	March 31, 2025
Award:	April 20, 2025

**Zoom Link for Q&A Session:**

<https://us06web.zoom.us/j/88266418981?pwd=o7EDhIrZjygmMs3aEmj37opKbU69H.1>

Meeting ID: 882 6641 8981

Passcode: 781963

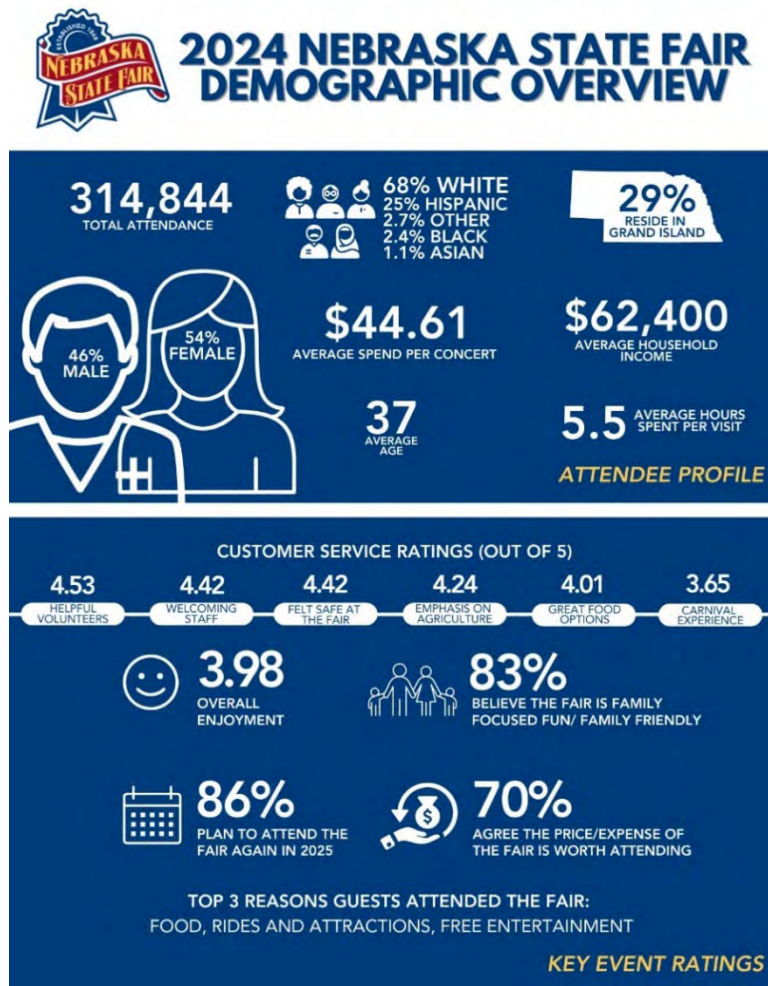
## Section 2. Introduction and Background

The Nebraska State Fair is seeking qualified internet providers to submit proposals to become the sole year-round internet company for the Fair. The selected internet company must be able to supply year-round wi-fi and ethernet service to Fair staff, onsite support during the actual event, and provide all required equipment and hardware needed for high speed and reliable service. A three-year contract will be given to the awardee starting January 1, 2026 and ending after the 2028 Nebraska State Fair. The Fair will review services as they are after three years, with an optional two-year extension presented to the existing contract.

### About The Nebraska State Fair

The Nebraska State Fair, entering its 156th year in 2025, is an event held at Fonner Park in Grand Island, Nebraska. The regional event is the largest in Nebraska, drawing an average of over 300,000 patrons yearly since moving to its current location in 2010. The Nebraska State Fair brings people from all over the State of Nebraska and beyond for an 11-day fair filled with agriculture, entertainment, education, and so much more.

### Demographics



## Internet History

The Nebraska State Fair, in accordance with procurement policies, is opening an RFP for internet provider. Our current service provider has been with the Fair for 5 years.

The Nebraska State Fair is a year-round business needing quality connection and speed all year long. The Fair leases the Fonner Park campus from Fonner Park for 60 days out of the year. The State Fair office is the only building the organization owns on the campus. All infrastructure changes must be ran past Fonner Park (by the Fair’s Executive Director) prior to them being made. The Fair takes place for 11 days, ending on Labor Day each year. Following the Fair, another show – The Aksarben Stock Show – is hosted throughout the barns.

During the two events hosted by Nebraska State Fair, there must be ample internet service on both public and private networks. As many as 50k people can be on grounds at any given time throughout the event and we need service that ensures all private networks that run our concessions, staff, cameras and ticket booths are functional and do not lag or slow down the process of their respective work.

The Nebraska State Fair requires a minimum of 1,000mb. speed during the event (July-October) but can drop back down to 500mb. after October, for cost savings. Please consider submitting two bids at different speeds, to share any options we should consider.

The Fair currently has 5 static IP addresses and dedicated internet access (DIA).

Computer Concepts is the Fair’s technology provider. Jeremy Wann, SureSound, has run the majority of fiber for the Nebraska State Fair across the existing campus. The Fair already has FortiGate and does not it included in the bid.

Any bids submitted should include setup/switch-over charges as well as any hardware costs associated with our switch.

The Fair should have access to internet performance reporting on a monthly basis in addition to 24/7 support.

## Section 3. Instructions

1. Review the RFP carefully.
2. RFP questions should be directed by e-mail to Courtney Glock, [cglock@statefair.org](mailto:cglock@statefair.org).
3. Interpretations, corrections, revisions, and amendments to this request for proposal shall be issued to all RFP recipients in the form of a written addendum.
4. Proposals are due by hand delivery, mail, or e-mail no later than March 31, 2025 at 5PM to:

Physical Address:  
501 E Fonner Park Road, Suite #200  
Grand Island, NE 68801  
E-Mail: [hroush@statefair.org](mailto:hroush@statefair.org)

Mailing Address:  
PO Box 1387  
Grand Island, NE 68802

## Section 4. Overall Scope

1. **Terms:** The contract will become effective January 1, 2026, on a three-year term (ending Dec. 31, 2028) with an optional two-year extension after review in October 2028.

2. **Agreements Made:** The Nebraska State Fair may accept a proposal as written by issuing a written agreement with the selected internet company. This agreement will be signed by both parties.
3. **Other Promoters:** Any other promoters facilitating business with NSF, including Fonner Park and its partners, shall not be bound by any agreement made as the result of this request for proposal.
4. **Agreements Made:** NSF may accept a proposal as written by issuing a written agreement with the selected internet company. This agreement will be signed by both parties.
5. **Exceptions:** Any exceptions to any piece of this RFP shall be noted on the Proposal Addendum, Attachment A, and submitted.
6. **Contracts:** To be executed between the Nebraska State Fair and the ticket provider. All contracts shall be carried out by the Marketing Director or the Executive Director.
7. **Onsite Supports:** This contract requires the internet company to provide onsite support for all equipment set up prior to the start of the Nebraska State Fair and continuous monitoring and support throughout the eleven-day event. The selected internet provider will be required to work directly with Computer Concepts, the Fair's technology partner.

## Section 5. Conditions

1. **Laws:** Terms and provisions of this solicitation and any agreement resulting from this shall follow any governing law applicable to this process. Any litigation or action in connection with this proposal and subsequent award shall be instituted in the appropriate Nebraska courts.
2. **Assignment:** Any contract resulting from this solicitation may not be assigned, transferred, or delegated as a whole or in part by the internet provider, without prior written consent of the Nebraska State Fair.
3. **Termination:** The Nebraska State Fair may terminate any agreement made as a result of this process at any time that the internet provider fails to carry out the provisions under the agreed-upon terms including, but not limited to:
  - a. The actions of its employees while they are on the grounds at the Nebraska State Fair. The employees shall at all times comply with the applicable laws, ordinances, and regulations of local, state, and federal agencies, along with all regulations, policies, and procedures of the Nebraska State Fair.
  - b. The internet provider certifies and agrees that, with respect to its staff and employees who will participate in the performance of this agreement, the internet provider shall maintain a workplace free of drugs and alcohol during the term of this contract.
4. **Indemnification:** The Nebraska State Fair hereby agrees to indemnify and hold harmless the *Awardee* from and against any loss, damage, or expense associated with a claim arising out of the negligence of the Nebraska State Fair. The *Awardee* hereby agrees to indemnify and hold harmless the Nebraska State Fair for any loss, damage, or expense associated with a claim arising out of the negligence of the *Awardee*.
5. **Insurance:** The Nebraska State Fair shall maintain comprehensive general liability insurance in the amount of no less than One Million Dollars per occurrence from an A- or better-rated carrier. This policy shall name the *Awardee* and their agents, representatives, and directors as additional insured as it pertains to the negligence of the Nebraska State Fair. *Awardees* shall maintain comprehensive general liability insurance in the amount of no less than One Million Dollars per occurrence from an A- or better-rated carrier. This policy shall name the Nebraska State Fair, and their agents, representatives, and directors as stated in Addendum B as additional insured as it pertains to the negligence of the *Awardee*.
6. **Retention of Rights:** The *Awardee* shall not have any rights to use the name, logos, trademarks, or copyrights of the Nebraska State Fair outside of the purposes of promotion related to the Nebraska State Fair, without written permission.

- a. The Nebraska State Fair reserves the right not to award this offer to any vendor based on any reason.

## Section 6. Proposal

### 1. General Information

- a. List the following:
  - Company Name
  - Contact Info for Internet Company
    - Physical Address
    - City, State, Zip
    - Phone
    - Email
    - Contact Name of Person Responsible for this RFP
    - Title
    - Phone
    - Email
- b. Provide a letter of interest
- c. Provide a complete profile of your company
- d. Provide three (3) references from clients from your CURRENT book of business. At least one must be a business of 100 staff members or more.

### 2. Scope

- a. Please describe the full capabilities of your internet system such as the company's ability to: handle multiple static IPs, extremely high volume on wi-fi, ensure a DIA to the Fair office, minor or major system interruptions during a large-scale event, etc.
- b. Provide a complete description of your system's reporting capabilities. (Example: Standardized reports, customizable reports, performance reports, etc.)
- c. Explain how your service can ensure that our vendors, staff and ticket booths have stable and reliable internet with no downtime, during our events.
- d. Provide details to your system's security such as any anti-hacker and anti-virus programs used, and how purchasers' credit or debit card information is protected. Please also include how your company tackles any attempted attacks or system black-outs.
- e. List the hardware that is required to utilize your system. Include who is responsible for implementation and installation, and any additional costs for this service.
- f. Please describe any infrastructure changes needed. Include details on any costs that will incur.
- g. Provide details about your year-round technical support and include your approach to on-site full-service support during Fair (setup/teardown, maintenance, repairs, etc.)
- h. List a breakdown of all charges the Nebraska State Fair will incur with the implementation of your internet system.

### 3. Bid

- a. List your complete bid, either flat rate or percentage structure. Provide any incentive considerations.
- b. All proposals submitted by bidders for this work shall become the property of the Nebraska State Fair. Neither the Nebraska State Fair nor the ticketing system provider shall disclose the contents of any proposal to the other parties before the announcement of the award.

- c. All proposals must remain valid for a period of ninety (90) calendar days. The Nebraska State Fair reserves the right to reject any or all submissions or to award the contract to a bidder other than the lowest.
- d. Please reflect on the opportunity of retaining the agreement for three (3) consecutive years and provide commentary.

## Section 7. Evaluation of Proposal

1. Evaluation of all proposals shall be performed by Nebraska State Fair officials. Evaluation shall be based on, but not limited to, the following criteria in no particular order or weight. Ticketing system providers with previous Fair experience will be scored accordingly.
  - i. Complete bid
  - ii. Overall price
  - iii. Onsite service
  - iv. Technical support
  - v. Year-round communication approach
  - vi. Reporting functions
  - vii. Ticketing system features
2. Evaluation committee shall consist of:
  - i. Jaime Parr, Executive Director
  - ii. Courtney Glock, Marketing Director
  - iii. Karli Schilz, Entertainment Director
  - iv. Current IT Panel (SureSound and/or Computer Concepts)



# Section 8. Certification

Include this form with your proposal

Name of Company: \_\_\_\_\_

Physical Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Contact Name of Person Responsible for RFP: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Manager Name (If different from above): \_\_\_\_\_

The ticket system representative hereby certifies by signing below that this proposal, submitted to the Nebraska State Fair, is deemed to be in accordance with all information contained and referred to in this request for proposal is genuine, and is made under no false pretenses.

\_\_\_\_\_

Print Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date



# Proposal Addendum - Attachment B

## INSURANCE

Internet system providers submitting a proposal are required to make evident certificates of the following minimum coverage. Such certificates shall be included with the proposal:

- Workers Compensation Insurance meeting the statutory requirements of the State of Nebraska.
- Employers' Liability Insurance providing limits of liability in the following amounts:
  - a. Bodily injury by accident: \$100,000 each accident
  - b. Bodily injury by disease: \$500,000 policy limit
  - c. Bodily injury by disease: \$100,000 each employee
- Commercial General Liability insurance providing limits of liability in the following amounts, with aggregates applying separately on a "per project" basis:
  - a. General aggregate: \$2,000,000
  - b. Product/completed operations aggregate \$2,000,000
  - c. Personal and advertising injury liability \$1,000,000
  - d. Per occurrence \$1,000,000
  - e. Fire legal liability \$50,000
  - f. Automobile \$1,000,000

If the Awardee does not carry its own required insurance coverage or fails to return proof of such by the due date, Nebraska State Fair may at its option obtain through an insurance carrier the necessary coverages noted by this agreement. The expense of this coverage will be billed to the Awardee.

Nebraska State Fair Board, Fonner Park Exposition and Events Center, The Hall County Livestock Improvement Association, and the City of Grand Island shall be listed as additional insured at no cost to the Nebraska State Fair.

## LIABILITY

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The Awardee agrees to hold Nebraska State Fair Board (legal entities, employees, board members, and thereof) harmless from any liability, cost, or expense in connection with or growing out of any claim whatsoever for injury, loss or damage to person and/or property at activities involved with this agreement in or upon the Fonner Park/Nebraska State Fair premises, its facilities and appurtenances OR upon the hotel premises, facilities and appurtenances including any transportation of persons, property or items in any way related to Nebraska State Fair.

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I acknowledge that I have read the above insurance and liability requirements and acknowledge my organization's responsibility as such.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date