



# REQUEST FOR PROPOSAL NEBRASKA STATE FAIR CATERING

**AUGUST 23 - SEPTEMBER 2, 2024**

Nebraska State Fair (NSF) is seeking a qualified company to provide a Catering service for lunch for 80-100 people for each of the 11 days of the 2024 fair. Additional opportunities to provide meals could include the day before fair starts and after the fair throughout the year for events and Board Meetings.

Candidates need to provide a menu that would include a salad bar for each day, a variety of meat, potato or rice, vegetables, rolls and dessert for each day.

**Please provide sample menus for at least 2 days from the provided menu request.**

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_

Candidates need to have adequate equipment for delivery such as; drivers license, reliable vehicle, cell phone, carts, gloves, warming carriers, cleaning cloths, serving utensils, plates, bowls, eating utensils, napkins, and carry out containers for food to go.

**Fill out application proposal**

**Send to: Nebraska State Fair**

**Physical Address:**

501 East Fonner Park Road, #200 Grand Island, NE 68801

**Mailing Address:**

PO Box 1387 Grand Island, NE 68802

**Phone: 308.382.1620**

**RFP proposals and questions should be directed by e-mail to:**

Eileen Dawes at [edawes@statefair.org](mailto:edawes@statefair.org)

**Due: May 24 2024, at 4:00 PM**



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AUGUST 23 - SEPTEMBER 2, 2024

## Application for Proposal

### Contact Information

Name of Caterer: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone number: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Email address: \_\_\_\_\_

### Catering Availability:

During the Fair: 11:00 AM - 1:30 PM serving time 11:30 AM - 1:00 PM

Aug 22       Aug 23       Aug 24       Aug 25       Aug 26

Aug 27       Aug 28       Aug 29       Aug 30       Aug 31

Sept 1       Sept 2

Entire Fair

After Fair - meals (Board Meetings, other events)

### Cost : Meals for 80 - 100 people

What is your cost per person or meal?

\_\_\_\_\_

Is there any additional cost if so, what are they?

\_\_\_\_\_

Nebraska State Fair is tax exempt. Do you need a Form 13 for your records?

Yes     No