



**NEBRASKA STATE FAIR
REQUEST FOR PROPOSAL
2023 BARN VIDEO SCREENS**

REQUEST FOR PROPOSAL

BARN VIDEO SCREENS – NEBRASKA STATE FAIR

Nebraska State Fair (NESF) is seeking equipment to upgrade and replace currently existing video screens in the several buildings. These screens are in the buildings named Aurora Coop Pavilion, Tom Dinsdale Auto Cattle Barn, Five Points Bank Arena, and Sheep Barn. This RFP is for equipment and proper installation of this equipment.

About the Nebraska State Fair: The Nebraska State Fair, entering its 154th year in 2023, is an event held at Fonner Park in Grand Island, Nebraska. The regional event is the largest in Nebraska drawing an average of 300,000 patrons each year since moving to Grand Island. Concerts, livestock shows, Wade Shows Carnival, dozens of free grounds acts and 4-H and FFA shows are all a part of this 11-day-long event ending on Labor Day.

1.0 INSTRUCTIONS

- 1.1 Review the RFP carefully.
- 1.2 RFP questions should be directed by e-mail to Ray Massie at rmassie@statefair.org
- 1.3 Interpretations, corrections, revisions and amendments to this request for PROPOSAL shall be issued to all RFP recipients in the form of written addenda.
- 1.4 PROPOSALS are due by hand delivery, mail or e-mail April 3, 2023 at 5 PM to:

Ray Massie

Physical Address:

501 East Fonner Park Road, #200

Grand Island, NE 68801

Phone: 308.385.3923

rmassie@statefair.org

Mailing Address:

PO Box 1387

Grand Island, NE 68802

2.0 OVERALL SCOPE

- 2.1 **Term:** The contract will become effective upon signing. Warranties for equipment will be provided by vendor and equipment manufacturer. This project may be performed over a multiple year time frame at the discretion of Nebraska State Fair. Vendors should bid this proposal as if it were to be completed in a single year and as if it were to be completed over a three year time span ending August 1, 2025. Consideration will be given to each proposal independently.
- 2.2 **Other Agencies:** Any other agency facilitating business with NESF, including Fonner Park and its partners, Aksarben Stock Show, or the Grand Island Livestock Complex Authority and its partners, shall not be bound by any agreement made as the result of this request for PROPOSAL.
- 2.3 **Agreements Made:** NESF may accept a PROPOSAL as written by issuing a written Agreement with the selected equipment vendor. This agreement will be signed by both parties.
- 2.4 **Exceptions:** Any exceptions to any piece of this RFP shall be noted on the PROPOSAL Addendum, Attachment A, and submitted.

- 2.5 **Contracts:** To be executed between NESF and winning vendor. All contracts shall be executed by the NESF Executive Director.
- 2.6 **Responsible Parties:** NESF final decisions on all production decisions will remain with the Entertainment and Events Director, in cooperation with the Executive Director and Deputy Director and upon consultation with Production Agency.

3.0 CONDITIONS

- 3.1 **Laws:** Terms and provisions of this solicitation and any agreement resulting from this shall follow any governing law applicable to this process. Any litigation or actions in connection with this PROPOSAL and subsequent award shall be instituted in the appropriate Nebraska courts.
- 3.2 **Assignment:** Any contract resulting from this solicitation may not be assigned, transferred, or delegated in whole or in part by winning vendor, without the prior written consent of NESF.
- 3.3 **Termination:** NESF may terminate any agreement made as a result of this process at any time that the vendor fails to carry out the provisions under the agreed-upon terms.
- 3.3.1 Upon termination, NESF shall provide written notice within 10 days of termination. Any monies owed to NESF shall be due within 30 days of written notice, and vice versa.
- 3.4 **Indemnification:** NESF hereby agrees to indemnify and hold harmless *Awardee*, as well as their agents, representatives and directors from and against any loss, damage or expense associated with a claim arising out of the negligence of NESF. *Awardee* hereby agrees to indemnify and hold harmless NESF for any loss, damage or expense associated with a claim arising out of the negligence of the *Awardee*.
- 3.5 **Insurance:** NESF shall maintain, comprehensive general liability insurance in the amount of no less than One Million Dollars per occurrence from an A- or better rated carrier. This policy shall name the Awardee and their agents, representatives and directors as additional insured as it pertains to the negligence of the NESF. Awardee shall maintain, comprehensive general liability insurance in the amount of no less than One Million Dollars per occurrence from an A- or better rated carrier. This policy shall name the NESF and their agents, representatives and directors as additional insured as it pertains to the negligence of the Awardee.
- 3.6 **Retention of Rights:** The Awardee shall not have any rights to use the name, logos, trademarks or copyrights of NESF outside of the purposes of promotion related to NESF, without written permission.
- 3.6.1 NESF reserves the right to not award this offer to any vendor for any reason.

4.0 SCOPE OF WORK

- 4.1 Winning Vendor will provide NESF with equipment and installation services to be used to upgrade and replace existing equipment. Winning vendor will remove and dispose of existing video boards as needed after harvesting any usable parts that may be used for other sign maintenance on the property.
- 4.2 Power hookups for this equipment will be by licensed electrician and will be provided by NESF. All equipment is subject to approval by NESF. The order of purchase and installation of equipment is set by this RFP based on the current condition of NESF

video boards. Video boards will replace the current installation in each building. The following is the order of purchase and installation.

4.3 Expected installation Time Frame

- 4.3.1 Nebraska State Fair may break this project into phases to fit within other projects happening on the campus.
- 4.3.2 Items 4.4.1.1 and 4.4.1.2 should be considered a single project to be completed within 6 months following the award of the contract.
- 4.3.3 Item 4.4.1.3 should be completed within 18 months of the contract award.
- 4.3.4 Item 4.4.1.4 should be completed within 30 months of the contract award
- 4.3.5 NESF reserves the right to change the phasing of this project at any time and for any reason.

4.4 Display Equipment:

4.4.1 Cattle Barn

4.4.1.1 A single face 11' x 18' full color video board with a minimum 8mm pixel pitch, and a viewing area of 10' x 17'. Display should have a minimum of 1.2 Quintillion color capacity, play live video at 60 frames per second. Display should have a viewing angle of at least 150 degrees horizontal and 95 degrees vertical. Warranty length will be considered as part of the bid. Acquisition and installation of a rack mounted indoor controller for this equipment should be included.

4.4.2 Sheep Barn

4.4.2.1 A single face 11' x 18' full color video board with a minimum 8mm pixel pitch, and a viewing area of 10' x 17'. Display should have a minimum of 1.2 Quintillion color capacity, play live video at 60 frames per second. Display should have a viewing angle of at least 150 degrees horizontal and 95 degrees vertical. Warranty length will be considered as part of the bid. Acquisition and installation of a rack mounted indoor controller for this equipment should be included.

4.4.3 Five Points Bank Arena

4.4.3.1 A single face 12' x 34' full color video board with a minimum 8mm pixel pitch, and a viewing area of 12' x 34'. Display should have a minimum of 1.2 Quintillion color capacity, play live video at 60 frames per second. Display should have a viewing angle of at least 150 degrees horizontal and 95 degrees vertical. Warranty length will be considered as part of the bid. Acquisition and installation of a rack mounted indoor controller, or similar type of controller suitable for the intended use of this equipment should be included.

4.4.4 Aurora Cooperative Pavilion

4.4.4.1 A single face 11' x 18' full color video board with a minimum 8mm pixel pitch, and a viewing area of 10' x 17'. Display should have a minimum of 1.2 Quintillion color capacity, play live video at 60 frames per second. Display should have a viewing angle of at least 150 degrees horizontal and 95 degrees vertical. Warranty length will be considered as part of the bid. Acquisition and installation of

a rack mounted indoor controller for this equipment should be included.

4.5 Other items

4.5.1 Software training should be included in this bid

5.0 PROPOSAL

5.1 General Information:

5.1.1 List the following:

Company Name

Contact Info for Vendor:

Physical Address

City, State, Zip

Phone

Email

Contact Name of Person Responsible for this RFP

Title

Phone

Email

5.1.2 Provide a list of similar clients.

5.1.3 Provide a minimum of three (3) references. Listed references may be called upon as reference/verification of services.

5.2 Complete Bid

5.2.1 Bid should include pricing and shipping costs to Nebraska State Fair for all items in Section 4.4.

5.2.2 Vendor must provide an expected date of delivery for all equipment. Any exceptions on delivery of equipment by June 1, 2023 must be highlighted and disclosed.

6.0 EVALUATION OF PROPOSAL

6.1 Evaluation of all PROPOSALS shall be performed by NESF Officials. Evaluation shall be based on, but not limited to, the following criteria in no particular order or weight:

Complete Bid including Equipment Warranty

Proven Ability & Experience

Total Package Price

7.0 TIMELINE

PROPOSALS Due

March 31, 2023 at 5 PM

Award

no later than April 14, 2023

The Agency representative hereby certifies by signing below that this PROPOSAL is genuine and is made under no false pretenses.

Print Name

Signature

Date

PROPOSAL ADDENDUM – ATTACHMENT A

EXCEPTIONS TO PROPOSAL AS NOTED.

The following exceptions to this request for PROPOSAL are listed as such:

RFP ITEM NUMBER	COMMENTS
_____	_____
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Print Name Signature Date

PROPOSAL ADDENDUM – ATTACHMENT B

INSURANCE

Contractor will list The Nebraska State Fair Board, Fonner Park Exposition and Events Center, The Hall County Livestock Improvement Association, and the City of Grand Island as additional insured on the insurance certificate, at no cost to the Nebraska State Fair. One Million Dollar per occurrence and Two Million aggregate is required. Attraction will provide The Nebraska State Fair with a certificate of insurance evidencing the coverage no later than August 1 of the performance year.

Contractors need to make evident certificates of the following minimum coverages. Such certificates shall be included:

- Workers’ Compensation insurance meeting the statutory requirements of the State of Nebraska
- Employers’ Liability insurance providing limits of liability in the following amounts:
 - Bodily injury by accident: \$100,000 each accident Bodily injury by disease: \$500,000 policy limit Bodily injury by disease: \$100,000 each employee
- Commercial General Liability insurance providing limits of liability in the following amounts, with aggregates applying separately on a “per project” basis:
 - General aggregate: \$1,000,000
 - Product/completed operations aggregate: \$1,000,000 Personal and advertising injury liability: \$1,000,000
 - Per occurrence: \$1,000,000
 - Fire legal liability: \$50,000
 - Automobile: \$1,000,000

Contractor needs to recognize that all equipment is in your custody and control the entire time the equipment is on property.

If the Contractor does not carry its own required insurance coverage or fails to return proof of such by the due date, Nebraska State Fair may at its option obtain through an insurance carrier the necessary coverages noted by this agreement. The expense of this coverage will be billed to the Contractor. Nebraska State Fair Board is listed as additional insureds as respects insured’s operations.

LIABILITY

NESF will use diligence to ensure the safety of equipment after their arrival and placement, but in no event will NESF be responsible for any loss or damage that may occur. NESF will assume no liability for injury to property or person or death of any person or persons on or about the premises. NESF will not be responsible for any damage equipment caused by thefts, wind, hail, fire, water, or any cause whatsoever. Awardee covenants and agrees to defend at its own expense, indemnify and save harmless NESF from any and all liability penalties, damages, costs, expense, causes of action and claims of every kind and nature arising from illness, death, bodily injury or property damage to any person whatsoever, occasioned by or growing out of or in any way connected with the occupation or the use of the leased premises or the activities associated therewith.

I acknowledge that I have read the above insurance and liability requirements and acknowledge my organization’s responsibility as such.

Print Name

Signature

Date