



# Vendor Sales Report Form

A \$50.00 late fee will be included for forms returned after 10:30 A.M.

BUSINESS NAME: \_\_\_\_\_

BOOTH #: \_\_\_\_\_

MAIN ITEM: \_\_\_\_\_

Gross Sales Figures		
Fair Day of the Week	Fair Date	Sales
1 <sup>st</sup> Friday	8/26/2022	
1 <sup>st</sup> Saturday	8/27/2022	
1 <sup>st</sup> Sunday	8/28/2022	
1 <sup>st</sup> Monday	8/29/2022	
1 <sup>st</sup> Tuesday	8/30/2022	
1 <sup>st</sup> Wednesday	8/31/2022	
1 <sup>st</sup> Thursday	9/01/2022	
2 <sup>nd</sup> Friday	9/02/2022	
2 <sup>nd</sup> Saturday	9/03/2022	
2 <sup>nd</sup> Sunday	9/04/2022	
2 <sup>nd</sup> Monday	9/05/2022	

Payment Calculation Estimate		
1	Total Gross Sales	
2	Less Sales Tax (city & state) (Line 1 / 1.075)	
3	Less GI City F&B Tax (Line 2 / 1.015)	
4	Total Net Sales (Line 3 = Line 4)	
5	X % Due to state Fair (Line 4 x your % due)	
6	Less Prepaid Guarantee	
7	Less Coupons / Food Vouchers	
8	<b>TOTAL DUE to the Nebraska State Fair:</b>	

- This form is used to track your DAILY Gross Sales.
- Actual payments will be calculated and collected by VEO office staff.
- The Payment Calculation Estimate is optional and for your use only.
- VEO staff will enter new sales data into the computer to calculate the actual payment due.
- VEO will record the payment and generate a receipt for your records.
- NSF will accept payments by cash, check or VISA or MasterCard.